

Minutes of Regular Meeting

The Board of Directors Fort Cherry School District

A Regular Meeting of the Board of Directors of Fort Cherry School District was held Monday, October 28, 2019, beginning at 6:30 PM in the Learning Commons at the High School located at 110 Fort Cherry Road, McDonald, PA 15057.

The following members were present:

Mrs. Melinda Errett	Mr. Eugene Briggs
Mrs. Cynthia Gaskill	Mrs. Jeanine Miles
Mr. Louis Ursitz	Mr. Cory Matchett
Mrs. Jodi McKay	Ms. Loretta B. Kendall
Mrs. Dawn Fiori	

The following members were excused/absent:

None

The following non-members were present:

Dr. Jill M. Jacoby, Superintendent
Mrs. Jessica L. Drylie, Business Manager/Board Secretary
Mr. Russ Lucas, Solicitor, Andrews and Price

The following community members were present:

Lon Libert – Mt. Pleasant Township
Julie Vincenti – Mt. Pleasant Township
Julie Sepesy – Robinson Township
Kelli Miller – Robinson Township
Tom McMaster - Mt. Pleasant Township
Martha McMaster - Mt. Pleasant Township
Lou McQuillan – Mt. Pleasant Township
Carol Staley - Mt. Pleasant Township
Kim Bianchi – Mt. Pleasant Township
Brett Hoop - Mt. Pleasant Township
Karen Hoop - Mt. Pleasant Township
Cary Donaldson – Robinson Township
Renea Cook - Robinson Township
Patty Briggs - Mt. Pleasant Township
Tracey Erath - Mt. Pleasant Township

Lisa Karn – Mt. Pleasant Township

I. Executive Session (6:30pm)

Executive Session was held starting at 6:30pm and ending at 7:43pm to discuss Legal and Security & Safety matters.

II. Call to Order, Pledge of Allegiance, and Roll Call

By Whom: President Miles

Time: 7:47pm

III. Approval of Agenda - Regular Meeting of October 28, 2019

1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz to approve the agenda of the Regular Meeting of October 28, 2019. Motion passed unanimously, 9-0.

IV. Remarks by Visitors

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

None

Public Comment

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

1. Tracey Erath – Mt. Pleasant Township – Mrs. Erath voiced her concern regarding safety in the High School. She witnessed windows being open after school hours, not enough Administrators on campus, anyone being able to just walk in the buildings, etc. The District doesn't have the manpower and need to hire more. The discipline in the High School needs to be more consistent.
2. Kim Bianchi – Mt. Pleasant Township – Concerned over discipline. Mrs. Bianchi witnessed students being disrespectful to a teacher in the HS Café.
3. Lisa Karn – Mt. Pleasant Township – Concerned over clearance policy the District has in place. It's hurting the small booster clubs and they can't get anyone to work because parents are unwilling to get all three mandated clearances. Mrs. Karn asked that the policy be changed to allow for the affidavit to be used.
4. Renea Cook – Robinson Township - Mrs. Cook mentioned that discipline needs to be stricter in sports and coaches. The football team has no discipline. The current coach told kids before game about his resignation. Uncalled for.

5. Tom McMasters – Mt. Pleasant Township – Mr. McMasters is very displeased how the District filed tax appeals against recent purchased properties in the District. He feels “betrayed” and has heard that people don’t want to move into the District now.

V. Presentations

A. JCI – Air Conditioning update

JCI was not present at the Board Meeting so Mrs. Drylie read an update that was submitted by JCI.

1. McKamish (Mechanical Team) is working second shift.
2. Installing heat trace on chiller this week.
3. Starting Boiler Plant on Nov. 6th
4. Power shut down (West Penn Power) on Nov. 9th
5. Admin controls being installed this week. Waiting on Air Handler.
6. 11 UV’s piped and wired in at the HS.
7. 1 UV piped and wired at Elm.

VI. Action on the approval of Minutes – Regular Meeting of September 23, 2019 and the Special Meeting of October 7, 2019

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the minutes of the Regular Meeting of September 23, 2019 and the Special Meeting of October 7, 2019. Motion passed unanimously, 9-0.

VII. Secretary's Correspondence

None

VIII. Treasurer's Actions

A. Action on the approval of Bills for Payment

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Bills for Payment. Motion passed unanimously, 9-0.

B. Action on the approval of the Treasurer's Report Account Summaries

1st: Mrs. Gaskill 2nd: Mrs. Fiori Motion: 9-0

Mrs. Gaskill made a motion, which was seconded by Mrs. Fiori that the Board approve the Treasurer's Report Account Summaries. Motion passed unanimously, 9-0.

C. Action on the approval of the Budget Control Reports

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Budget Control Reports. Motion passed unanimously, 9-0.

IX. Reports

A. Board Reports

Ms. Kendall reported that she attended the PASA-PSBA School Leadership Conference in Hershey and that it was a great Conference with good information and a great speaker.

B. Solicitor's Report

Mr. Lucas gave a quick update on the assessment appeals that the District filed in August. Out of the 77 tax appeals, a majority of them have been decided by the Assessment Board and they favored the District in most cases. Roughly, the District is looking to receive an additional \$65,000 annually in Real Estate Taxes from these appeals.

C. Superintendents Report

The Superintendent's Report is attached and has been made part of the official minutes.

X. Personnel and Curriculum

A. Acknowledge the retirement of Mr. Jeffrey Marquis, Director of Support Services

President Miles acknowledged the retirement of Mr. Marquis and thanked him for his many years of service.

B. Action on the approval of a contractual Mental Health Consultant, Ms. Gina Graham, for the 2019/2020 school year, not to exceed 800 hours at \$30 an hour

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the contract of a Mental Health Consultant, Ms. Gina Graham, for the 2019/2020 school year, not to exceed 800 hours at \$30 an hour. Motion passed unanimously, 9-0.

C. Action on the approval on the employment of a Theatrical Director, Andrew Kramer, per Professional Educator Collective Bargaining Contract, at a rate of \$4,500 for 2019/2020 school year.

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the employment of a Theatrical Director, Andrew Kramer, per Professional Educator Collective Bargaining Contract, at a rate of \$4,500 for 2019/2020 school year. Motion passed unanimously, 9-0.

D. Acknowledge the resignation of Mr. Nathan Mulhollen, IT Assistant

President Miles acknowledged the resignation of Mr. Mulhollen and thanked him for his service.

E. Acknowledge the request for a medical leave of absence for a Secretary, effective October 24th, 2019

President Miles acknowledged the medical leave request.

XI. Buildings and Grounds

There were no Buildings and Grounds items.

XII. Transportation

A. Action on the approval of the private transportation contracts with Jake G. Schneider Bus Contractor

1st: Mr. Ursitz 2nd: Mrs. Errett Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Errett that the Board approve the private transportation contracts with Jake G. Schneider Bus Contractor. Motion passed unanimously, 9-0.

XIII. Finance

A. Action on the approval to transfer \$700,000 from General Fund to Capital Projects Fund

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve the transfer of \$700,000 from General Fund to Capital Projects Fund. Mrs. Drylie stated that every October after the annual financial audit, the Board moves money accordingly based on the audit outcome. Motion passed unanimously, 9-0.

B. Action on the approval to transfer \$200,000 from General Fund to Technology Fund

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the transfer of \$200,000 from General Fund to Technology

Fund. Mrs. Drylie stated that every October after the annual financial audit, the Board moves money accordingly based on the audit outcome. Motion passed unanimously, 9-0.

- C. Action on the approval to pay Johnson Controls, Inc. Application #6 invoice in the amount of \$654,905.77 out of the 2019 Bond Proceeds Fund

1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve to pay Johnson Controls, Inc. Application #6 invoice in the amount of \$654,905.77 out of the 2019 Bond Proceeds Fund. Mr. Matchett asked how much remaining on tote contract the District Owes. Mrs. Drylie stated she would report back to the Board with the exact amount. Motion passed unanimously, 9-0.

XIV. Technology

- A. Action on the approval for CCL Technologies to send a technician to help with on-site tickets, at a cost not to exceed \$1,095 (three (3) full days)

1st: Mr. Ursitz 2nd: Mrs. Fiori Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs. Fiori that the Board approve CCL Technologies to send a technician to help with on-site tickets, at a cost not to exceed \$1,095 (three (3) full days). Motion passed unanimously, 9-0.

- B. Action on the approval to amend CCL contract to include additional assistant with in-house tech needs, at a sum not to exceed \$1,150/week

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve to amend CCL contract to include additional assistant with in-house tech needs, at a sum not to exceed \$1,150/week. Mrs. Drylie stated that the weekly technology needs will change and those demands will determine how many days each week CCL needs to be onsite. CCL and the District Administration is currently looking to fill that position in the very near future. Motion passed unanimously, 9-0.

XV. Athletics

- A. Acknowledge the resignation of Mr. Jim Shiel, FCSD Head Football Coach

President Miles acknowledged the resignation of Mr. Shiel and thanked him for his many years of service.

B. Action on the approval of Mr. Michael Faletto, Volunteer Strength and Conditioning Coach

1st: Mr. Matchett 2nd: Mrs. Fiori Motion: 9-0

Mr. Matchett made a motion, which was seconded by Mrs. Fiori that the Board approve Mr. Michael Faletto as a Volunteer Strength and Conditioning Coach Motion passed unanimously, 9-0.

C. Action on the approval of Mr. Louis Ryan, Volunteer Strength and Conditioning Coach

1st: Mrs. Fiori 2nd: Mr. Ursitz Motion: 9-0

Mrs. Fiori made a motion, which was seconded by Mr. Ursitz that the Board approve Mr. Louis Ryan as a Volunteer Strength and Conditioning Coach. Motion passed unanimously, 9-0.

XVI. Activities

There were no Activity items.

XVII. Textbooks and Supplies

There were no Textbook and Supply items.

XVIII. Policy

A. Action on the approval of the revision to Policy #626 Federal Fiscal Compliance

1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board approve the revision to Policy #626 Federal Fiscal Compliance. Motion passed unanimously, 9-0.

XIX. Miscellaneous

A. Action on the approval of the Corrective Action Plan from the on-site Approved Program Evaluation of the District's Career and Tech Ed program (Vocational Ag.)

1st: Mrs. Errett 2nd: Mrs. Fiori Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mrs. Fiori that the Board approve the Corrective Action Plan from the on-site Approved Program Evaluation of the District's Career and Tech Ed program (Vocational Ag.). Motion passed unanimously, 9-0.

- B. Action on the approval of the application for 2019-2020 PCCD Grant to include requests for Personnel, Programming, and Safety Items
1st: Mrs. Errett 2nd: Mr. Matchett Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Matchett that the Board approve the application for 2019-2020 PCCD Grant to include requests for Personnel, Programming, and Safety Items. Motion passed unanimously, 9-0.

- C. Action on the approval of recommended changes to FCSD Employee/Volunteer Clearance Protocol
1st: Mrs. Errett 2nd: Mr. Matchett Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Matchett that the Board approve the recommended changes to FCSD Employee/Volunteer Clearance Protocol. These changes include the protocol for volunteers with indirect contact with children. Motion passed unanimously, 9-0.

XX. Public Comment

(As per Fort Cherry School District Policy for Conducting Meetings of the Board of School Directors)

This item was moved to the beginning of the agenda

XXI. Executive Session

- 1st: Mrs. Errett 2nd: Mr. Ursitz Motion: 9-0

Mrs. Errett made a motion, which was seconded by Mr. Ursitz that the Board move into Executive Session to discuss Personnel Matters. Motion passed unanimously, 9-0. The Board went into Executive Session at 8:25pm and came out at 9:25pm.


XXII. Adjournment

- 1st: Mr. Ursitz 2nd: Mrs. McKay Motion: 9-0

Mr. Ursitz made a motion, which was seconded by Mrs McKay that the Board approve the adjournment of the Regular Meeting of October 28, 2019. Motion passed unanimously, 9-0, and the meeting adjourned at 9:27pm.



Mrs. Jeanine Miles, Board President



Mrs. Jessica Drylie, Board Secretary